

Faith Baptist Church School

Position Description: Recess Monitor and Cafeteria Monitor

I. Work Hours:

10:30am - 2:45pm

II. Purpose:

The Recess Monitor actively monitors children ages 4-13 while on the playground to keep them physically safe while on the outdoor equipment and emotionally safe from any practices of bullying that might occur.

The Cafeteria Monitor actively monitors children ages 4-13 while in the cafeteria, maintaining an atmosphere that shows respect of others at the school.

III. Qualifications:

1. Professes saving faith in Jesus Christ
2. Employee must be a member of Faith Baptist Church or a church of like doctrine and practice
3. Has completed all the required Ministry Safe screening prior to being hired, and undergoes follow up screening as required
4. Effective decision maker
5. Effective communicator

IV. Duties, Responsibilities, and Expectations:

1. Actively monitor students while in the cafeteria
2. Assist students by warming meals and opening drinks during lunch
3. Maintains appropriate noise level of children in the cafeteria
4. Maintains cafeteria procedures
5. Cleans tables and sweeps the floor
6. Actively monitors students while on the playground
7. Completes injury reports for all injuries that occur on the playground and notifies the classroom teacher

Employee

Date

Director

Date