



**FAITH BAPTIST CHURCH  
PRESCHOOL  
REGISTRATION  
CHECKLIST 2021-2022**

PLEASE MAKE SURE EACH ITEM IS SIGNED AND  
TURNED IN AT REGISTRATION TIME.

- REGISTRATION FORM
- TUITION CONTRACT
- MEDICAL POWER OF ATTORNEY FORM
- EARLY TERMINATION FEE FORM
- EU GDPR CONSENT FORM
- EXTENDED SCHOOL CLOSURE CONTRACT
- VACCINATION RECORDS
- €70.00 REGISTRATION FEE, NON-REFUNDABLE  
(PAID BY BANK TRANSFER OR EURO  
CASH ONLY, EXACT CHANGE PLEASE)

---

FAITH BAPTIST CHURCH PRESCHOOL  
LICHTENBRUCHERSTRASSE 17  
67661 KAISERSLAUTERN DE  
+49 175 252 9405  
<https://www.faithbaptistchurch.de/fbc-preschool/>



# FAITH BAPTIST CHURCH PRESCHOOL REGISTRATION FORM 2021-2022

PLACE A CHECK NEXT TO THE CLASS YOU ARE REGISTERING FOR.

- |   |  |
|---|--|
| <input type="radio"/> Two-YEAR-OLD (T/W/TH 0930-1230)<br><input type="radio"/> Four-YEAR-OLD (T/W/TH 0930-1230) | <input type="radio"/> Three-YEAR-OLD (T/W/TH 0930-1230)<br><input type="radio"/> Four-YEAR-OLD PRESCHOOL PLUS (T/W/TH 0930-1400) |
|---|--|

### STUDENT INFORMATION

DATE \_\_\_\_\_ CHILD'S NAME \_\_\_\_\_

CHILD'S AGE ON SEPT. 7TH, 2021 \_\_\_\_\_ NAME TO BE CALLED AT SCHOOL \_\_\_\_\_

DATE OF BIRTH (MM/DD/YYYY) \_\_\_\_\_ GENDER: M F

HOME TELEPHONE \_\_\_\_\_ EMAIL (PRINT LEGIBLY) \_\_\_\_\_

HOME ADDRESS (NOT APO) \_\_\_\_\_

APO MAILING ADDRESS \_\_\_\_\_

ALLERGIES \_\_\_\_\_ MEDICAL CONDITIONS \_\_\_\_\_ DEROS \_\_\_\_\_

-ARE THERE MEDICATIONS THAT NEED TO BE ADMINISTERED DURING PRESCHOOL/MDO HOURS? YES NO  
IF ANSWERING "YES", WE WILL CONTACT YOU FOR ADDITIONAL INFORMATION PRIOR TO ATTENDANCE.

-DOES YOUR CHILD RECEIVE ANY DEVELOPMENTAL OR BEHAVIORAL SERVICES? YES NO  
IF ANSWERING, "YES", AN ASSESSMENT WILL BE REQUIRED TO DETERMINE IF THE STAFF AT FBP IS ABLE TO MEET YOUR CHILD'S NEEDS PRIOR TO ENROLLMENT.

-ARE THERE ANY DEVELOPMENTAL OR EDUCATIONAL CONCERNS YOU HAVE ABOUT YOUR CHILD? YES NO  
IF ANSWERING, "YES" PLEASE EXPLAIN ON BACK OF REGISTRATION FORM.

-IF YOU ENROLLED IN THE 3, 4, OR PRESCHOOL PLUS CLASS DO YOU ACKNOWLEDGE YOUR CHILD IS FULLY POTTY TRAINED, INCLUDING NO PULL-UPS? YES NO

### PARENT INFORMATION (PLEASE CIRCLE ONE: MARRIED / DIVORCED / SEPARATED / WIDOW)

SPONSOR NAME \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WORK PHONE [NO DSN] \_\_\_\_\_ WORK INSTALLATION \_\_\_\_\_

SPOUSE NAME \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WORK PHONE [NO DSN] \_\_\_\_\_ WORK INSTALLATION \_\_\_\_\_

**IN THE EVENT WE NEED TO CONTACT YOU OR YOUR SPOUSE DURING A SCHOOL HOURS, WHAT NUMBER WOULD YOU LIKE US TO CALL FIRST?**

\_\_\_\_\_

### EMERGENCY CONTACTS (OTHER THAN SPOUSE & WITHIN OUR LOCAL AREA)

1.) NAME \_\_\_\_\_

CELL PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

2.) NAME \_\_\_\_\_

CELL PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

**REGISTRATION FEE IS COLLECTED TO SECURE SPOT IN THE CLASS.**

€70.00 - (NON-REFUNDABLE) \*PLEASE INITIAL: \_\_\_\_\_

**YEARLY CURRICULUM & SCHOOL SUPPLY FEE €150.00- 3&4 YEAR-OLD STUDENTS**

DUE NO LATER THAN 7 SEPTEMBER 2021 \*PLEASE INITIAL: \_\_\_\_\_

2021-2022



FAITH BAPTIST CHURCH  
PRESCHOOL TUITION CONTRACT  
(PLEASE COMPLETE ONE PER CHILD)

---

NAME OF STUDENT ENROLLED

---

FAITH BAPTIST PRESCHOOL PROGRAMS ARE SELF-SUPPORTING MINISTRIES WHOSE FINANCIAL OBLIGATIONS AND COMMITMENTS ARE BASED ON A FIXED NUMBER OF STUDENTS ENROLLED.

**TAKE NOTE: THIS CONTRACT IS FOR THE FULL SCHOOL YEAR, SEPTEMBER-MAY.**

FINANCIAL OBLIGATIONS TO FBPC ARE FOR THE 2021-2022 SCHOOL YEAR ARE AS LISTED BELOW:

---

**PRESCHOOL (2,3,4-YEAR-OLD -930-1 230 CLASSES)**

**OPTION 1:** MONTHLY PAYMENTS OF €240,00 ARE DUE THE 1<sup>ST</sup> OF EACH MONTH SEPTEMBER THROUGH MAY. A YEARLY TUITION AMOUNT TOTALING €2,160.00

**OPTION 2:** EARLY TUITION PAYMENT OF €2,040.00. A DISCOUNT OF €120,00 WHEN THE YEARLY TUITION IS PAID IN FULL BY SEPTEMBER 7<sup>TH</sup>, 2021. (THIS DOES NOT INCLUDE THE €150,00 CURRICULUM AND SUPPLY FEE.) IF YOU WITHDRAW BEFORE THE END OF THE YEAR YOU WILL RECEIVE THE DISCOUNTED RATE, NOT THE NORMAL TUITION AMOUNT.

**PRESCHOOL PLUS (0930-1 400 CLASSES)**

**OPTION 1:** MONTHLY PAYMENTS OF €300,00 ARE DUE THE 1<sup>ST</sup> OF EACH MONTH SEPTEMBER TO MAY. A YEARLY TUITION AMOUNT TOTALING €2,700.00.

**OPTION 2:** EARLY TUITION PAYMENT OF €2,555,00. A DISCOUNT OF €150,00 WHEN THE YEARLY TUITION IS PAID IN FULL BY SEPTEMBER 7<sup>TH</sup>, 2021. (THIS DOES NOT INCLUDE THE €150,00 CURRICULUM AND SUPPLY FEE.) IF YOU WITHDRAW BEFORE THE END OF THE YEAR YOU WILL RECEIVE THE DISCOUNTED RATE, NOT THE NORMAL TUITION AMOUNT

**SIBLING DISCOUNT**

A DISCOUNT WILL BE GIVEN IF A SIBLING IS ENROLLED IN THE CURRENT SCHOOL YEAR. THE DISCOUNT WILL BE GIVEN TO THE YOUNGER SIBLING AT A RATE OF 10% OFF.

-MONTHLY PAYMENTS: €216.00

-IF PAID BY SEPTEMBER 7<sup>TH</sup> FOR EARLY TUITION PAYMENT IS DISCOUNTED BY 10%= €1836.00

*Parents of 3 & 4y/o student's: THESE PAYMENTS DO NOT INCLUDE THE €150.00 CURRICULUM AND SUPPLY FEE.*

---

ANY PAYMENTS RECEIVED AFTER THE 7<sup>TH</sup> OF THE MONTH WILL BE CHARGED A €15,00 LATE FEE. IF THE STUDENT HAS TO DIS-ENROLL ANYTIME FROM SEPTEMBER-MAY (PCS ORDERS INCLUDED) THERE WILL BE A €240,00 FOR PRESCHOOL OR A €300,00 FOR PRESCHOOL PLUS ONE TIME TERMINATION FEE CHARGED, UNLESS THE SPOT CAN BE FILLED BEFORE THE STUDENT'S LAST DAY.

---

**WE AGREE AND CONSENT TO PAY THE FULL CONTRACT AMOUNT AS LISTED ABOVE FOR THE 2021-2022 SCHOOL YEAR.**

---

PRINTED NAME OF PARENT/GUARDIAN

---

DATE

---

SIGNATURE OF PARENT/GUARDIAN

---

DATE

REGISTRATION FEE (ALL CLASSES) AND CURRICULUM AND SUPPLY FEES (PRESCHOOL 3's AND 4's €150.00) ARE COLLECTED AT THE SCHEDULED TIME AND ARE NOT INCLUDED IN THE SCHEDULE OF PAYMENTS. THROUGHOUT THE SCHOOL YEAR THERE MAY BE OTHER OPTIONAL EXPENSES SUCH AS SPECIAL PROJECTS, PICTURES, OR FIELD TRIPS.

2021-2022



FAITH BAPTIST CHURCH  
PRESCHOOL  
SPECIAL MEDICAL POWER OF ATTORNEY

I, \_\_\_\_\_, DESIGNATE AND APPOINT THE STAFF OF FAITH BAPTIST CHURCH WHOSE ADDRESS IS LICHTENBRUCHERSTRASSE 17, 67661 KAISERSLAUTERN, AS MY ATTORNEY-IN-FACT TO ACT FOR AS FOLLOWS, GRANTING UNTIL MY SAID ATTORNEY FULL POWER TO:

**AUTHORIZE ANY EMERGENCY MEDICAL, DENTAL, AND HOSPITAL CARE AND TREATMENT, INCLUDING MAJOR SURGERY, DEEMED NECESSARY BY A DULY LICENSED PHYSICIAN OR DENTIST SELECTED BY MY ATTORNEY-IN-FACT FOR THE HEALTH AND WELL BEING OF MY FOLLWING NAMED CHILDREN:**

NAME OF CHILD(REN)

DATE OF BIRTH

-----  
-----

I GIVE AND GRANT TO MY ATTORNEY-IN-FACT FULL POWER AND AUTHORITY TO DO EVERYTHING NECESSARY TO ACCOMPLISH THE ABOVE PURPOSES INCLUDING THE RATIFICATION AND CONFIRMATION OF ALL NECESSARY TREATMENT. I REQUEST THAT MY ATTORNEY-IN-FACT MAKE REASONABLE EFFORTS, TIME AND CIRCUMSTANCES PERMITTING, TO CONTACT ME PRIOR TO THE AUTHORIZATION OF ANY MEDICAL CARE OR TREATMENT UNDER THIS POWER OF ATTORNEY.

MY EMERGENCY TELEPHONE NUMBER IS \_\_\_\_\_.

MY ALTERNATE EMERGENCY TELEPHONE NUMBER IS \_\_\_\_\_.

MY ATTORNEY-IN-FACT WILL TRANSACT ALL BUSINESS AUTHORIZED UNDER THIS POWER OF ATTORNEY IN MY NAME, AND ALL ENDORSEMENTS AND DOCUMENTS SIGNED BY MY ATTORNEY-IN-FACT SHALL CONTAIN MY NAME, FOLLOWED BY MY ATTORNEY-IN-FACT'S NAME AND THE DESIGNATION "ATTORNEY-IN-FACT".

UNLESS SOONER REVOKED OR TERMINATED BY ME, THIS MEDICAL POWER OF ATTORNEY SHALL BECOME NULL AND VOID AFTER 1 JUNE 2022.

\_\_\_\_\_  
PRINTED NAME OF PARENT/LEGAL GUARDIAN

\_\_\_\_\_  
SIGNATURE OF PARENT/LEGAL GUARDIAN

\_\_\_\_\_  
DATE

FAITH BAPTIST CHURCH  
PRESCHOOL



EARLY TERMINATION FEE  
2021-2022

PARENTS/GUARDIANS,

ACCORDING TO OUR EXPENSE POLICY YOU ARE REQUIRED TO PAY THE MONTHLY TUITION FROM THE TIME OF ENROLLMENT UNTIL THE END OF THE SCHOOL YEAR. WE ACCOUNT FOR THE MONTHLY TUITION TO STAY ON TRACK WITH OUR MINISTRY BUDGET FOR THE YEAR.

IF THE STUDENT IS DIS-ENROLLED ANYTIME (FROM SEPTEMBER-MAY) DURING THE SCHOOL YEAR (WITH OR WITHOUT ORDERS) YOU WILL BE CHARGED A ONE-TIME TERMINATION FEE DUE BEFORE THEIR LAST DAY OF SCHOOL. IF THE SLOT CAN BE FILLED BEFORE YOUR CHILD'S LAST DAY, THE FEE WILL BE WAIVED.

EARLY TERMINATION FEE:  
€240,00 (2, 3, 4 YEAR OLD CLASS)  
€300,00 (PRESCHOOL PLUS)

---

PARENT SIGNATURE

DATE

WE APPRECIATE YOUR UNDERSTANDING OF THIS POLICY SET FORTH BY THE PRESCHOOL MINISTRY. IF YOU HAVE FURTHER QUESTIONS, PLEASE FEEL FREE TO CONTACT ME VIA EMAIL OR COME TO THE PRESCHOOL OFFICE.

EMILY SCHERDEN  
FAITH BAPTIST CHURCH PRESCHOOL DIRECTOR  
[FBP@FAITHBAPTISTCHURCH.DE](mailto:FBP@FAITHBAPTISTCHURCH.DE)



FAITH BAPTIST CHURCH  
PRESCHOOL  
EU GDPR COMPLIANCE FORM

**CHANGES TO DATA PROTECTION LAW**

MAY 25, 2018, IMPLEMENTED A NEW 'GENERAL DATA PROTECTION REGULATION' (GDPR) THAT CHANGES HOW WE CAN USE YOUR PERSONAL DATA, KEEP IT SAFE, AND STRENGTHEN YOUR RIGHTS OVER YOUR OWN DATA.

THE POINT OF THIS IS TO MAKE SURE SENSITIVE OR PRIVATE INFORMATION ABOUT YOURSELVES AND YOUR CHILDREN STAYS SAFE. WHILE IT IS SIMILAR TO THE CURRENT DATA PROTECTION ACT IN MANY WAYS, THERE ARE A FEW DIFFERENCES. WE NEED TO MAKE A FEW CHANGES AT THE SCHOOL IN ORDER TO ENSURE WE REMAIN COMPLIANT.

ONE OF THESE CHANGES IS THAT WE HAVE UPDATED OUR PRIVACY NOTICE. AS PART OF OUR WORK TO COMPLY WITH THE GDPR, WE ARE SEEKING CONSENT FOR USING PHOTOGRAPHS OR VIDEOS OF YOUR CHILD ON OUR WEBSITE, INTERNAL DISPLAYS,

OR ANY OTHER SCHOOL MATERIALS. PLEASE COMPLETE THE FORM AS SOON AS POSSIBLE.

THIS INFORMATION WILL BE USED THROUGHOUT YOUR CHILD'S TIME AT SCHOOL. YOU MAY WITHDRAW YOUR CONSENT AT ANY TIME.

STUDENT(S) NAME: \_\_\_\_\_ TEACHER: \_\_\_\_\_

1. PARENT/GUARDIAN NAME \_\_\_\_\_
2. EMAIL ADDRESS GIVEN TO FBP ON REGISTRATION FORM. THIS WILL BE USED TO VERIFY YOUR IDENTITY.
3. MAY WE USE YOUR CHILD'S IMAGE ON OUR CHURCH SOCIAL MEDIA PAGE? EXAMPLES MIGHT INCLUDE; SCHOOL DAY PICTURES, PROGRAMS, AND/OR FIELD TRIPS. **YES OR NO**
4. MAY WE USE YOUR CHILD IMAGE IN A PHOTOGRAPH OR DISPLAY IN THE SCHOOL OR CHURCH? EXAMPLES MAY BE PICTURES WITHIN THE CLASSROOM, ON DOORS, OR SLIDESHOWS DURING SCHOOL OR CHURCH SERVICE. **YES OR NO**
5. DO YOU ACKNOWLEDGE THAT WE STORE YOUR CHILD'S INFORMATION FOR REGISTRATION AND FOR CONTACTING YOU BY EMAIL OR PHONE? THE INFORMATION IS SAVED ON A PASSWORD PROTECTED COMPUTER AND MICROSOFT OFFICE 365 ACCOUNT. **YES OR NO**
6. DO YOU ACKNOWLEDGE THAT WE STORE THE MINIMUM AMOUNT OF DATA RECEIVED FROM YOU DURING THE REGISTRATION PROCESS? **YES OR NO**
7. DO YOU ACKNOWLEDGE THAT ONLY THE DIRECTOR OR ASSISTANT DIRECTOR WILL KEEP ALL INFORMATION THAT WE RECEIVE FROM YOU IN A LOCKED FILING CABINET? **YES OR NO**

---

PRINT NAME

SIGN AND DATE

---

2021-2022



FAITH BAPTIST CHURCH  
PRESCHOOL

EXTENDED SCHOOL CLOSURE CONTRACT

(PLEASE COMPLETE ONE PER CHILD)

---

STUDENT NAME

IN THE EVENT OF AN EXTENDED SCHOOL CLOSURE DUE TO GOVERNMENT RESTRICTIONS OR HEALTH CRISIS, THE TEACHERS WILL CONTINUE TO PROVIDE LESSONS, ONLINE INSTRUCTION VIA LIVE/TAPED LESSONS, GROUP MEETINGS, SCHOOL DAY COMMUNICATION AND MATERIALS NEEDED FOR AT-HOME INSTRUCTION THAT WILL BE AVAILABLE FOR PICK-UP AT A SPECIFIED TIME GIVEN BY THE TEACHER OR DIRECTOR.

FAITH BAPTIST PRESCHOOL WILL DO ITS BEST TO ADJUST THE SCHEDULE TO ACCOMMODATE ANY NEW REGULATIONS TO ADHERE TO OUR LOCAL LAWS. PLEASE NOTE THAT TIMES, DAYS OR HOURS OF SCHOOL COULD CHANGE BECAUSE OF THIS.

IN ORDER TO CONTINUE ON WITH OUR BUDGET AND FINANCIAL OBLIGATIONS FOR THE SCHOOL YEAR, THE NORMAL TUITION RATE WILL STILL BE CHARGED DURING THOSE TIMES. IF THERE ARE ANY DISCOUNTS GIVEN, IT WILL COME FROM THE FINANCIAL COMMITTEES APPROVAL IN A SPECIAL CIRCUMSTANCE.

IF YOU CHOOSE TO DIS-ENROLL YOUR CHILD ANYTIME AFTER THE START OF THE SCHOOL YEAR BECAUSE OF THIS, THERE WILL BE AN EARLY WITHDRAWAL FEE CHARGED AT THE RATE OF ONE MONTH'S TUITION UNLESS THE SPOT CAN BE FILLED BEFORE YOUR CHILD'S LAST DAY.

PLEASE SIGN AND DATE BELOW THAT YOU ARE AWARE AND AGREE TO PAY NORMAL TUITION AND ABIDE BY THIS POLICY SET FORTH BY THE ADMINISTRATION OF FAITH BAPTIST CHURCH AND PRESCHOOL.

---

PRINTED NAME AND DATE

---

SIGNATURE