

**Faith Baptist Church School**

**Position Description: PE Teacher, Pre-K-7<sup>th</sup> grade**

I. Work Hours:

8:15-3:15 pm Monday and Friday

II. Purpose:

The Faith Baptist School PE teacher provides instruction in general physical and health education to FBS students according to the standards adopted by FBS in a Christian learning environment.

III. Qualifications:

1. Professes saving faith in Jesus Christ
2. Employee must be a member of Faith Baptist Church or a church of like doctrine and practice
3. Has completed all the required MinistrySafe screening prior to being hired, and undergoes follow up screening as required
4. Have training or experience in the physical education area (a degree or certification is preferred)
5. Possess current certification in First Aid and Cardiopulmonary Resuscitation
6. Provide references and previous employment information upon request
7. Effective communicator

IV. Duties, Responsibilities, and Expectations:

1. Report directly to the FBS Director
2. Maintain a classroom environment that is safe and academically engaging
3. Develop and submit biblically integrated weekly lesson plans to the Director
4. Incorporate various teaching materials and methods, using curriculum provided
5. Contribute to the total-school program through extra duties and/or club sponsorship
6. Plan for personal absences and contact substitutes for each absence
7. Maintain consistent communication with parents
8. Inform FBS Director of any major concerns with students
9. Maintain attendance and grades in the school management software
10. Demonstrate professionalism, flexibility, dependability, and kindness
11. Maintain a professional appearance
12. Adhere to policies and procedures as outlined in the FBS Staff Handbook
13. Attend all professional development, staff meetings, devotionals, and training
14. Maintain a respectful, Christ-centered relationship with students, parents, and faculty
15. Pray regularly for the students and families of FBS
16. Work as an effective member of the FBS team and with other ministries of FBC
17. Participate in school and combined church/school activities as requested
18. Contribute to FBS through extra duties as assigned

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Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date