

FAITH BAPTIST CHURCH

PART-DAY PRESCHOOL TEACHER JOB DESCRIPTION

Position Description:

The Preschool Teacher is responsible for teaching children ages three to five years old within the guidelines of Early Childhood Education.

Qualifications:

- Employee must have a loving, caring, and patient heart for preschool children.
- Must be a Christian and a regular attender of Faith or a like-minded church.
- College Degree is preferred. Early childhood education degree is a plus.
- First Aid and CPR certified or able to obtain certification prior to school year start.
- Prior experience in the educational environment that shows the ability to perform the major duties of the position.
- Demonstrates professionalism, flexibility, dependability, and kindness.

Duties, Responsibilities, and Expectations:

- Reports directly to the Part-Day Preschool director.
- Able to plan and coordinate lesson plans that adhere to the yearly Scope and Sequence.
- Is responsible for maintaining the organizational order and management of own classroom.
- Regularly prays for students and their families.
- Be willing to share a room with other ministries within the church.
- Is responsible for the supervision of her students during school hours.
- Incorporates various teaching materials and methods with a focus on creative play and music and movement.
- Maintains a positive learning environment.
- Participates in school activities.
- Attends cleaning days and teacher training days. (Usually one per quarter.)
- Contacts director concerning behavioral problems with children.
- Adheres to policies and procedures as outlined in the Teacher's handbook.
- Ability to cooperatively develop monthly lesson plans with fellow teachers during weekly collaboration time.
- Ability to maintain quality open communication with families within Christian values.
- Maintains confidentiality

WORK HOURS

Tuesday, Wednesday, and Thursday 0815-1315

5 hours per day/15 per week/60 per month

*Calendar is loosely follows the DoDEA school calendar.